



Join Our Team as the Manager of Building and Planning/CBO!

The Township of Huron-Kinloss, a charming community of 7,700 people located along the stunning shore of Lake Huron, is seeking a dedicated professional to join our team as the Manager of Building and Planning/Chief Building Official (CBO). Huron-Kinloss is more than just a beautiful location, it is a close-knit community where family memories are made over backyard barbecues, and the laughter of children carries throughout the neighbourhood, inviting new friendships and a sense of community.

Here, you can enjoy a thriving rural lifestyle, the great outdoors, growing business opportunities, and a strong sense of community where you can make a difference. And when your workday is done, you can relax and unwind by the lake, just minutes away!

About the Role:

As our Manager of Building and Planning/CBO, you will play a vital role in ensuring the safety and well-being of our community. Your main responsibilities will include:

- Promoting public safety and ensuring compliance with the Ontario Building Code and associated legislation.
- Overseeing all planning functions and working closely with our senior team and external partners.
- Managing the By-Law Enforcement Officer, enforcing relevant by-laws and providing guidance to community members.
- You will play a key role in shaping the future of the department, and you will be given the resources to build an effective and efficient structure.

Why Join Us?

Our team is passionate about serving our community and making a positive impact for the future. As part of the senior team, you will have access to a wealth of knowledge and experience, along with a progressive Council that values your contributions. On this team we know you will be supported every step of the way.

We value collaboration and partnership. You'll have the opportunity to work with various agencies and individuals, including the County of Bruce, local conservation authorities, developers, and our kind and welcoming residents.

We believe in work life balance. Huron-Kinloss offers a unique blend of professional growth and a relaxing, staycation-like lifestyle.

Who We're Looking For:

- A strong communicator with excellent organizational skills.

- A combination of formal training and related municipal experience is preferred.
- Registration as a Building Official with the Ontario Ministry of Municipal Affairs and Housing is required.
- Knowledge of the *Building Code Act*, the *Planning Act*, *Ontario Building Code*, and Municipal By-laws is an asset.

Even if you don't check every box, we still want to hear from you! We value diverse skill sets and believe that your unique experiences and expertise can contribute to our team.

What We Offer:

- A competitive salary range of \$99,376.63 - \$112,925.27, with regular salary grid reviews.
- OMERS pension, a defined benefit pension plan for your peace of mind.
- A balanced work week of 35 hours that leaves plenty of room for a fulfilling life outside the office.
- A Municipal Vehicle is available for inspections and other duties.
- Versatile paid time off policy that offers paid vacation time, accumulative sick days with a payout at end of employment, and time off in-lieu ensuring employees can take the time they need.
- Comprehensive benefits package, including health and dental coverage, a health care spending account, life insurance, and more, 100% employer paid.
- A staff recognition policy that celebrates our staff's achievements in education and years of service.
- The opportunity to be part of a growing, community minded team and make a real difference in Huron-Kinloss.

So, why wait? The grass is definitely greener here in Huron-Kinloss! Apply now and become a part of our thriving community. We can't wait to welcome you to the team!

Interested applicants are invited to send their resume with references to Leanne Scott, HR Generalist lscott@huronkinloss.com no later than **Friday September 20th, 2024 at 2:00 pm.**

Full detailed position description is available by visiting our website [Careers - Township of Huron Kinloss](#)

In accordance with the Municipal Freedom of Information and Privacy Act, personal information is collected under the authority of the Municipal Act, R.S.O. 1990, c.M45, as amended, and will only be used for the purpose of candidate selection.

We are an Equal Opportunity Employer. In accordance with the [Accessibility for Ontarians with Disabilities Act, 2005](#) and the Ontario Human Rights Code, the Township of Huron-Kinloss will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities.