



**PORT COLBORNE**

• HUMAN RESOURCES •

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The City of Port Colborne, located on the south coast of the scenic Niagara region, Niagara's Port of Call has found the perfect balance – successful industrial and commercial sectors, comfortable and scenic residential areas, white sand beaches, unique culinary choices, the world class Sugarloaf Marina, fishing, golfing, trails, shopping districts along the historic Welland Canal – truly a community that adds to the overall Niagara Experience. A great place to work and raise a family!

The City of Port Colborne is seeking an experienced and motivated individual with exceptional leadership, organization, analytical and decision-making skills to fill the role of Chief Building Official (CBO).

Reporting to the Chief Administrative Officer, the CBO is responsible for enforcing the Building Code Act and regulations in accordance with Provincial statutes and municipal by-laws. The CBO manages all aspects of the Building Division from building permit application intake, plans review and inspection to ensure health and safety requirements are met for new construction and renovations. The CBO will have overall responsibility and statutory duties as defined under the Building Code Act.

At a minimum you must have a post-secondary diploma in Construction or Engineering Technology and a CBCO designation and be fully qualified under Division C Part 3 of the OBC, complemented by five (5) years plan examination/building inspection or related service and two (2) years management experience. The preferred candidate has a degree in engineering or architecture and seven (7) years plans examination/building inspection or related service as a CBP completed by four (4) years of management experience. For full details, please see the job description [here](#)

The salary range for this full-time permanent position is **\$125,143 - \$146,400**.

To confidentially explore this exciting and challenging opportunity, please submit your resume and cover letter to [hr@portcolborne.ca](mailto:hr@portcolborne.ca) quoting **Competition 2024-55** by **July 31, 2024 at 4:00pm**.

We thank all those who apply but advise that only those applicants selected for an interview will be contacted. The City of Port Colborne is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. If contacted for an interview, please advise the Human Resources staff of any measures you feel you need to enable you to be assessed in a fair and equitable manner. Information received relating to accommodation measures will be addressed confidentially. Personal information is collected under the authority of the Municipal Act, 2001 (S.O. 2001, c.25) and will be used to select a candidate.