

THE CORPORATION OF THE TOWN OF OAKVILLE

JOB POSTING

This job profile reflects the general details considered necessary to perform the principle functions and shall not be construed as an interpretation of all work requirements inherent in the job. Applicants are required to demonstrate in their applications and in the interview process that their qualifications for the positions match those specified. Applicants may be required to undergo a skills assessment and/or testing with a minimum pass mark of 75%.

Job Designation:	Mechanical Inspector II
Department:	Building Services
Salary Range:	\$71,290 - \$86,936
Pay Grade:	11

Job Responsibilities:

Reporting to the Manager of Mechanical Inspections, responsibilities will include, but are not limited to, the following:

- Review and inspect the Plumbing and HVAC systems of Part 9 residential buildings to ensure conformance with the OBC and related standards.
- Ensure that the professionals undertaking general review of construction, where required by code, do so in accordance with legislated standards.
- Ensure compliance with local by-laws and Provincial codes, through oral and written communications.
- Produce legible, concise, complete, and accurate reports; maintain a record of field inspections.
- Liaise with property owners, contractors, engineers, architects and other departments on matters related to construction activity.
- Investigate and respond to building complaints from the public relating to the Ontario Building Code
- Prepare and issue legal documents and attend court in legal proceedings.
- Monitor an assigned area for building construction and/or alterations without a permit.
- Perform other duties as assigned.

Qualifications:

- Successful completion of a Community College Diploma in Mechanical Engineering or equivalent combination of education and experience in the plumbing and HVAC construction industry.
- Possess the mandatory Provincial Qualifications in General Legal/Process, Plumbing - House and HVAC – House.
- Minimum 1 year of experience as a Municipal Mechanical (Plumbing and HVAC) Inspector on Part 9 residential buildings or 3 years of relevant experience in mechanical system design and construction fields with an in-depth knowledge of the Ontario Building Code.
- Current plumber license and/or sheet metal worker license will be an asset.
- Excellent organizational, verbal, written and interpersonal skills are essential as well as the ability to deal effectively with the public.
- Proficient in the use of computer technologies and being familiar with Microsoft Office Suite of Products.
- Travel to a variety of sites is required. The successful candidate will be required to supply their own personal vehicle for performing job duties/corporate business, transportation costs will be reimbursed at Town rates.
- Successful candidates, who are new hires and/or who have not performed in this position previously will be required to provide a satisfactory criminal record check dated within the last 30 days as a condition of employment.

Applications for this position must be received no later than midnight on **August 17, 2017.**

DATED: **August 3, 2017.**

Successful candidates will abide by Ontario Health & Safety Legislation and follow Corporate Health & Safety Policies